

October 14, 2013

TO: State Barber/Cosmetology Apprenticeship Advisory Committee Members & Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards (BAS)
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SUBJECT: **State Barber/Cosmetology Apprenticeship Advisory Committee Meeting**

DATE: Monday, October 21, 2013

TIME: 10:00 AM

Place: Waukesha County Technical College, RM Q-361
800 Main St
Pewaukee, WI 53702

AGENDA

1. Call to order & Introductions
2. Approve Minutes of the February 25, 2013 meeting
3. **Old Business**
 - a) Review of roster
 - b) Results of Barber occupational analysis (DACUM: developing a curriculum)
 - c) **For action:** Review of State Standards (BAS)
 - i. meaning of "initial" in "initial tools"
 - ii. Review from Section VIII: Term of Apprenticeship
 - d) Selection of Focus Group to Review Revised Outreach Brochure (BAS)
 - e) Program Update
 - i. DSPS (rules and regulations)
 - ii. BAS (questions from committee to DSPS; current applications; registration process)
 - iii. WTCS (related instruction)
4. **New Business**
 - a) Senate Bill 237 and discussion of potential impacts
 - i. DSPS
 - ii. BAS
 - iii. WTCS
 - b) 2014 Biennial Apprenticeship Conference
 - Update
 - Hall of Fame Award nomination form
 - Workshops
 - Trade point of contact for Apprenticeship Expo
 - c) **For action:** review of Genesis Day and Hair Spa Job Book as a template for Barber or Cosmetologist job books

July 26, 2012

5. WTCS Update (Marge Wood)
6. Review Barber/Cosmetology Program Participants (BAS)
 - a. Review of participants
 - b. Update on new reporting software
7. Next Meeting Date and Location
8. Adjourn